

2024-25 Cleveland Metropolitan School District Field Trips

Thanks to a generous donation by the KeyBank Foundation, opportunities for free or reduced-cost field trips are available to schools within or partnered with the Cleveland Metropolitan School District. Subsidy is exclusive to the eligible schools listed on the following page.

IN-PERSON FIELD TRIPS

CMSD schools are eligible for **one (1) FREE, subsidized field trip to a 12:00 p.m. student matinee performance per student**. These funds are limited by performance and awarded on a first-come, first-served basis from the time of order receipt.

All other field trips are available at a reduced rate of \$4 per ticket, with one complimentary ticket for every 20 purchased.

Ordering Procedures

- Please contact the Education department at schoolprograms@playhousesquare.org or by calling 216-348-7909 to inquire about remaining availability or subsidy.
- Complete the online order form at playhousesquare.org/CMSDorder once ready to commit to the field trip date.
- Confirm ticket counts by three weeks prior to the field trip date. Requests for additional tickets will be accommodated based on remaining availability. No count decreases or cancellations will be accepted after the three-week prior deadline.
- If applicable, purchase orders are due within 10 business days. Final payments are due two weeks prior to the show.

Bus Subsidy

All field trips are eligible for transportation assistance on a first-come, first-served basis. To request this assistance, please indicate your interest on the field trip order form. Approved trips are covered up to a maximum of \$200/bus.

STREAMING PERFORMANCES (Virtual field trips)

CMSD schools are eligible for **unlimited FREE, streaming field trips**. Each show has a pre-determined three-week viewing window. Registered groups may view the content as many times as they would like within the three-week window. Links are distributed the Friday prior to each performance viewing window and available asynchronously for the full three weeks.

To order, complete the online order form at playhousesquare.org/CMSDorder. For a virtual field trip order to be processed, the name and email address of class teacher, grade level and number of students must be provided for each participating class. There is a place on the order form to type this information in directly, or a pre-existing list may be uploaded.

**FOR A LIST OF TITLES AVAILABLE IN OUR 2024-25 SEASON, PLEASE VISIT
[PLAYHOUSESQUARE.ORG/SCHOOLPERFORMANCES](https://playhousesquare.org/schoolperformances).**

2024-25 KeyBank Subsidy Eligibility List

Thanks to a generous donation by the KeyBank Foundation, opportunities for free or reduced-cost field trips are available to schools within or partnered with the Cleveland Metropolitan School District. Subsidy is exclusive to the eligible schools listed below.

The following list was taken from the Cleveland Metropolitan School District website and is accurate as of March 31, 2023, including all Sponsored Charter Schools and Partner Schools (see [CMSD Collaboration webpage](#) for more information on sponsored and partner schools).

Cleveland Metropolitan Schools

Adlai E. Stevenson
Albert Bushnell Hart
Alfred A. Benesch
Almira
Andrew J. Rickoff
Anton Grdina
Artemus Ward
Bard High School Early College Cleveland
Benjamin Franklin
Bolton
Buhner Dual Language Academy
Campus International
Campus International High School
Charles A. Mooney
Charles Dickens
Clara E. Westropp
Clark
Cleveland Early College High School
Cleveland High School for Digital Arts
Cleveland School of Architecture and Design
Cleveland School of Science and Medicine
Cleveland School of the Arts
Collinwood High School
Daniel E. Morgan
Davis Aerospace & Maritime High School
Denison
Design Lab Early College
Dike School of the Arts
Douglas MacArthur Girls' Leadership Academy
East Clark
East Tech High School
Euclid Park
Facing History New Tech High School
Franklin D. Roosevelt
Garrett Morgan School of Engineering and Innovation
Garrett Morgan School of Leadership and Innovation
George Washington Carver



Playhouse Square®

Ginn Academy
Glenville High School
Halle
Hannah Gibbons
Harvey Rice
High Tech Academy
James A. Garfield
John Adams College and Career Academy
John F. Kennedy High School
John Marshall School of Civic and Business Leadership
John Marshall School of Engineering
John Marshall School of Information Technology
Joseph M. Gallagher
Kenneth W. Clement Boys' Leadership Academy
Lincoln-West School of Global Science
Lincoln-West School of Science and Health
Louisa May Alcott
Luis Munoz Marin
Marion C. Seltzer
Marion-Sterling
Mary B. Martin
Mary Church Terrell (formally Louis Agassiz)
Mary M. Bethune
Max S. Hayes High School
MC2STEM
Memorial
Miles
Miles Park
Mound
Nathan Hale
Natividad Pagan International Newcomers Academy (formally Thomas Jefferson)
New Tech West High School
Newton D. Baker School of the Arts
Oliver H. Perry
Orchard
Paul L. Dunbar
Rhodes College and Career Academy
Rhodes School of Environmental Studies
Riverside
Robert H. Jamison
Robinson G. Jones
Scranton
Stephanie Tubbs Jones (formally Patrick Henry)
Stonebrook-White Montessori
Sunbeam
The School of One High School
Tremont Montessori
Valley View Boys Leadership Academy
Wade Park
Walton
Warner Girls Leadership Academy
Waverly School



Playhouse Square®

Whitney M. Young
Wilbur Wright
William Cullen Bryant
William Rainey Harper
Willson

CMSD-Sponsored Charter Schools

Citizens Academy Southeast
15700 Lotus Dr.

Citizens Leadership Academy East
12523 Woodside Ave.

Lakeshore Intergenerational School
18025 Marcella Rd.

Near West Intergenerational School
3805 Terrett Ave.

Village Preparatory School Cliffs
1415 East 36th St.

Village Preparatory School Willard
9401 Willard Ave.

Wings Academy 1
10615 Lamontier Ave.

CMSD Partner Schools

Northwest School of the Arts (formally Hope Academy Northwest)
1441 West 116th St.

Horizon Science Academy at Cleveland High School
6000 S. Marginal Rd.

Northeast Ohio College Preparatory School
2357 Tremont Ave.

Stepstone Academy
3328 Carnegie Ave.

Village Preparatory School Woodland Hills
9201 Crane Ave.

2024-25 Bus Subsidy Policies

Playhouse Square is committed to offering the most engaging arts experiences to educators and students while providing the tools to connect these experiences to educational standards in the classroom. Playhouse Square is, however, also aware of the increased challenges schools are facing in planning and executing field trips for their students – particularly financial challenges. Therefore, we are pleased to offer bus subsidies to school groups who may be deterred from attending our school matinee performances due to the cost of transportation.

Limited funds are available. Subsidies will be assigned on a first-come, first-served basis.

APPROVED SCHOOL GROUPS WILL RECEIVE THE ACTUAL COST OF TRANSPORTATION, UP TO A MAXIMUM OF \$200/BUS ROUND TRIP.

If you are interested in receiving financial assistance for transportation to a school matinee performance, please review the following steps before submitting the online [2024-2025 CMSD Field Trip Order Form](#)

1. Review the [School Field Trip Policies & Registration Procedures](#).
2. Complete and submit your school field trip [order form](#) and indicate your interest in receiving bus subsidy on the form.
3. Confirm receipt of your submission. You will be contacted within three business days of your order submission as to the status of your request. Formal notifications of subsidy approval are sent out at the end of every month.

IF YOU ARE APPROVED FOR BUS SUBSIDY, THE FOLLOWING ACTIONS ARE REQUIRED:

1. Full payment of reserved tickets must be made two weeks prior to your scheduled field trip.
2. Confirm the number of buses expected two weeks prior to your scheduled field trip.
3. You must attend the designated performance, arriving via school or charter bus.
4. Provide a copy of the official transportation invoice for your field trip within 30 days following your scheduled school matinee performance.
5. Confirm receipt of your submission.

Please note:

- It is the school's responsibility to reserve buses through its normal channels. Playhouse Square is not responsible for reserving and/or scheduling your transportation.
- Playhouse Square remits payment to the school that has been approved for the bus subsidy or the board office of the approved school, NOT third-party transportation agencies. It is the school's responsibility to pay transportation agencies outside their home district and subsidies are paid to the school as a reimbursement.
- Bus subsidies are only remitted for buses that transport students to and from the theater. The number of buses scheduled should be based on the maximum capacity of each bus. Playhouse Square will not reimburse for empty or underutilized buses scheduled and/or dispatched.
- If additional buses are needed, schools must notify Playhouse Square prior to the field trip date to confirm availability of funding assistance.
- Bus subsidies are available for school matinee performances only – not available for Broadway matinees, streaming performances or workshops.
- Subsidies will be remitted within 30 days of invoice receipt.

All correspondence regarding Playhouse Square's bus subsidy program should be emailed to schoolprograms@playhousesquare.org or mailed to:

Playhouse Square
ATTN: Bus Subsidy
1501 Euclid Ave. Suite 200
Cleveland, OH 44115